

MINUTES OF THE MINNEOTA CITY COUNCIL MEETING

PURSUANT TO CALL AND DUE NOTICE THEREOF, THE CITY COUNCIL OF THE CITY OF MINNEOTA, COUNTY OF LYON, STATE OF MINNESOTA, MET IN REGULAR SESSION IN THE CITY COUNCIL CHAMBERS ON MONDAY, JULY 10, 2023 AT 6:30 P.M.

COUNCIL PRESENT: Mayor John Rolbiecki
Council Member Travis Gillund
Council Member Tim Koppien
Council Member Nancy Reisdorfer
Council Member Amber Rodas

STAFF PRESENT: Shirley Teigland

ITEM 1: CALL TO ORDER

Mayor Rolbiecki called the regular monthly meeting to order at 6:30 p.m.

ITEM 2: CALL FOR AGENDA ADDITIONS

The Administrator asked that the following item be added: \$8,660.18 Extra Check Register

ITEM 3: ADOPT AGENDA

Koppien motioned, seconded by Gillund to adopt the agenda as amended with the addition as listed above. MOTION PASSED UNANIMOUSLY

ITEM 4: MEETING MINUTES

The Council reviewed the prior month Council meeting minutes. With no questions or additional comments Reisdorfer motioned, seconded by Rodas to approve the June 12, 2023 Council meeting minutes. MOTION PASSED UNANIMOUSLY

ITEM 5: REPORTS & UPDATES

The Council reviewed the following reports and had no additional questions or comments: (5a) – 6/29/23 Police report as submitted by Chief Bolt; (5b) - the current Financial Report as submitted by Administrator Teigland; (5c) – Y-T-D Budget; (5d) – Land Parcel; (5e) – MDH Well Testing Report

ITEM 6: EXPENSES & DISBURSEMENTS

Reisdorfer motioned, seconded by Rodas to approve the payment of \$230,940.46 (as listed on the check register summary), to approve the payment of \$30,987.71 (as listed on the payroll check register) and to approve the payment of \$8,660.18 in additional bills (as listed on the second check register summary). MOTION PASSED UNANIMOUSLY

ITEM 7: CONCERNED CITIZENS

No comments or requests were received either in person or in writing.

ITEM 8: 2022 FINANCIAL REPORT

Koppien motioned, seconded by Rodas to approve the City of Minneota Annual Financial Final Report for the year ending December 31, 2022 as prepared by the Katie M. Jacobson CPA Firm. MOTION PASSED UNANIMOUSLY

ITEM 9: BANK RATES

The Council authorizes Shirley Teigland as City Administrator to review, close accounts as needed and rollover Fire Department, Capital Outlay, General Fund CDs, and various Money Market Accounts to higher rate CDs as offered by Bank of the West. MOTION PASSED UNANIMOUSLY

ITEM 10: LAND PARCEL

Administrator Teigland reviewed the Industrial Park 1st Addition Plat that indicates the parcel in question is part of a designated road. Should the Council take action to abandon a portion of this land, the abandoned property would be deeded to UFP, LLC. No action was taken by the Council.

ITEM 11: SENIOR CITIZEN CENTER

Reisdorfer motioned, seconded by Rodas to pay the 2nd Half Budget appropriation of \$7,500 to the Senior Citizens. MOTION PASSED UNANIMOUSLY

ITEM 12: COMPOST AGREEMENTS

Gillund motioned, seconded by Reisdorfer to approve 2023 Compost Agreements and annual fees of \$675 with the City of Ghent and City of Taunton. MOTION PASSED UNANIMOUSLY

ITEM 13: ZONING PERMITS

Koppien motioned, seconded by Gillund to approve all Zoning Permits as listed below:

- a) Dawson, Don – 308 N Monroe Street – 16’ x 12’ x 8’ Utility Shed
- b) DeSmet, David – 402 N Monroe Street – 16’ x 16’ concrete patio
- c) Heggeseeth, Dennis – 408 N Madison Street - 16’ x 24’ x 9’3” Garage
- d) Moe, Charles – 303 E Lyon Street – 24’ x 8’ x 6-8’ lean-to

ITEM 14: INFRASTRUCTURE PROJECT

Administrator Teigland updated the Council on the City’s infrastructure needs and projected cost increases to complete such projects. The total cost is now estimated to be \$12,000,000 and additional discussion will need to take place during upcoming Council meetings regarding financing, available revenues, potential rate increases, formal strategy, and updated Capital Financial Plan. The Council and City Staff will also meet with DGR Engineers and City Financial Advisor Mike Bubany in the coming months.

ITEM 15: ADJOURNMENT

Koppien motioned, seconded by Reisdorfer to adjourn the meeting at 6:50 p.m. MOTION PASSED UNANIMOUSLY

The next scheduled Regular Council Meeting is scheduled for August 14, 2023 at 6:30 p.m.

ATTEST:

Shirley Teigland, City Administrator

John Rolbiecki, Mayor

Council Approved August 14, 2023